

FRIENDS OF THE FOREST PRESERVE DISTRICT OF WILL COUNTY

Donor Privacy Policy

The Friends of the Forest Preserve District of Will County (Foundation) is committed to respecting the privacy of its donors. The Foundation has developed this Privacy Policy to assure donors that their intentions will be honored and their information will not be shared with any third party.

Awareness

The Foundation is concerned about the protection of donor privacy and the desire to keep personal information confidential. Donors may remove their name from the Foundation's mailing list at any time.

Information Collected

The Foundation gathers and maintains the following information about its members and donors:

- Contact information such as name, address, phone number, email address.
- Information about how donors heard about the Foundation.
- Any other information that is relevant to the donor relationship with the Foundation.

Individuals who are contributors who have not requested to be removed from the mailing list may receive fundraising appeals, periodic emails, invitations to events, *The Citizen* Newsletter, and other mailings related to programs and services.

How Information is Used

The Foundation uses donor information to help complete a donation transaction, communicate back to donors and to update our donor database. The Foundation will not sell, rent, or trade your personal information to other organizations. Routinely, donor names are published in lists as an acknowledgement of gratitude for support. However, we respect anonymity if donors prefer not to be listed as a donor to the Foundation. Email addresses are collected for the purpose of sending out program information and other event-related communications. The Foundation will not sell, rent, trade or otherwise reveal email addresses to any entity.

Approved June 25, 2014