



the **Nature Foundation** of Will County

BOARD OF DIRECTORS MEETING

**Wednesday, July 28, 2021
5:00 to 7:00 p.m.
Sugar Creek Administration Center
17540 W. Laraway Road, Joliet, IL**

*Please note this meeting is in-person. The Governor's Disaster Declaration, which allows for virtual board meetings due to the Covid-19 pandemic, is scheduled to expire July 24, 2021. In the event the declaration is extended prior to its July 24th expiration, Board members will be contacted and will have the option to attend in-person or virtually.

AGENDA

** Indicated item is included in this packet.*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes
 - 1. Minutes of January 27, 2021 *
 - 2. Minutes of March 24, 2021 *
 - 3. Minutes of May 26, 2021 (No quorum; meeting cancelled)
- E. Reports of Officers
 - 1. Chairperson's Report
 - 2. Treasurer's Report
 - i. Financial Report
 - 1. *Balance Sheet – June 30, 2021 **
 - 2. *Budget vs Actuals – July 21, 2021 **
 - 3. *Quarterly Statement of Activity – July 21, 2021 **
 - ii. Schedule of Bills – *March 18 through July 21, 2021 **
- F. Committee Reports
 - 1. Fundraising and Projects Committee
 - i. Status Report (Visual Presentation) – Bringing Nature Home Online Native Plant Sale, Spring Raffle and Native Plant Seminars and Update on Summer Blooms Native Plant Sale, Raffle and Summer Gathering
 - 2. Finance Committee
 - 3. Board Development Committee
- G. Old Business
- H. New Business
 - 1. Authorize Release Funding to the Forest Preserve District of Will County for the 'All Persons Interpretive Trail' Project at Four Rivers Environmental Education Center*
 - 2. Resignation of Foundation Chair and Information on the Process for Taking Nominations from the Floor to Elect Officer(s) and Fill Any Vacancies*
 - 3. Nominations from the Floor

- i. Presiding Chair calls for nominations from the floor for the office of Chair of The Nature Foundation of Will County.
 - ii. Presiding Chair calls for nominations from the floor for any other offices in which there is a subsequent vacancy, in the following order: Vice Chair, Secretary and Treasurer, as is applicable.
 - 4. Elections
 - i. Presiding Chair calls for election of officers and conducts the elections in the following order: Chair, Vice Chair, Secretary, Treasurer, as is applicable.
 - I. Reports
 - 1. Article of Interest: *"A Marvel Like No Other" from The Heron, 2021 Edition 1, The Conservation Foundation**
 - J. Presentations
 - K. Comments by Directors
 - L. Comments by the Public
 - M. Comments by the Executive Director
 - 1. Dates & Upcoming Programs and Events
 - i. Friday, July 30th – Foundation is at Isle Showcase event
 - ii. Saturday, July 31 – Summer Blooms Plant Sale and Raffle closes
 - iii. Sunday, August 1 – Summer Blooms Raffle drawing
 - iv. Friday, August 13 – Summer Blooms Order Pickup event & Summer Blooms Gathering
 - v. Saturday, August 14 – Summer Blooms Order Pickup
 - vi. Saturday, August 21 – VIP Hummingbird Banding Event (Raffle prize)
 - vii. Sunday, August 22 – Hummingbird Hangout Event (Raffle prize)
 - viii. Sunday, August 29 – Hummingbird Hangout Event (Raffle prize)
 - ix. Saturday, September 4 – Oaktober! Tree and Shrub Online sale begins
 - N. Next Meeting Dates
 - 1. Wednesday, September 22, 2021
 - 2. Wednesday, October 27, 2021 (Strategic Planning Discussion)
 - 3. Wednesday, December 1, 2021 (Annual Meeting)
 - O. Adjournment

**The Nature Foundation of Will County
Minutes of the January 27, 2021 Regular Meeting
Conducted by Zoom Conferencing and Conference Call**

Chair Jamie Donovan called the meeting to order at 5:03 p.m.

Donovan led the pledge to the flag.

Roll was called and a total of nine Directors was present. A quorum of eight voting Directors was present.

Voting Directors Present: Marcy DeMauro, Secretary; Jamie Donovan, Chair; Ann Dralle; Jim Flax, Treasurer; Ed Garner; Ragan Pattison, Vice Chair; Donna Theimer; and Jeff Tuminello.

Non-voting Directors Present: Meta Mueller.

Others Present: Cindy Harn, Executive Director.

Approval of Minutes

Pattison moved to approve the minutes of the December 2, 2020 annual meeting, seconded by Donovan. The motion was approved.

Reports of Officers

Chairperson's Report - There was no Chairperson's report.

Treasurer's Report

Harn reviewed three financial reports provided in the agenda packet: the Balance Sheet Financial Report (dated December 31, 2020); Quarterly Statement of Activity (dated January 19, 2021); and the Budget vs. Actual Report (dated January 19, 2021). Dralle moved to accept the three financial reports as presented, seconded by Pattison. The motion was approved.

Harn presented the schedule of bills for the period December 3, 2020 – January 20, 2021 as provided in the agenda packet. Dralle moved to approve the schedule of bills, as presented, in the amount of \$1,978.03, seconded by DeMauro. The motion was approved.

Committee Reports

Fundraising and Projects Committee – Harn summarized the discussion from the January 6, 2021 committee meeting, and reviewed the 2021 Partnership Opportunities for Online Native Plants Sales materials provided in the agenda packet.

Finance Committee Report - There was no Committee report.

Board Development Committee - There was no Committee report.

Old Business

There was no Old Business.

New Business

Approve the Re-Appointment of Three Existing Directors, Each for a Two-Year Terms

DeMauro presented the Board Development Committee's recommendation to re-appoint three existing Directors, Jamie Donovan, Ann Dralle and Ed Garner, each to a two-year term that will expire in December 2022, as outlined in the agenda packet material provided. Pattison motioned to approve the three Director re-appointments as presented, seconded by Theimer. The motion was approved.

Authorize Release of Funding to the Forest Preserve District of Will County for its 2021 Projects and Programs

Harn recommended the release of funds in the amount of up to \$13,250 to the Forest Preserve District for seven projects already approved and funded in the current year's budget, as detailed in the agenda packet materials. Harn reviewed the new administrative process and forms she will use from this point forward, which will provide for reimbursement of actual project expenses rather than an upfront transfer of the total estimated project cost to the Forest Preserve District. Theimer motioned to approve the release of funding in the amount of up to \$13,250 to the Forest Preserve District of Will County for disbursement in 2021 as presented, seconded by Garner. The motion was approved.

Reports

Harn reviewed the 2020 year-end campaign report and annual fundraising summary, as provided in the agenda packet.

Presentations – None

Comments by Directors - None

Comments by the Public - None

Comments by the Executive Director

Harn reviewed scheduled dates for upcoming programs and events as provided on the agenda.

Next Meeting Dates

The next meeting dates of the Foundation are Wednesday, March 24, 2021 and Wednesday, May 26, 2021.

Adjournment

The meeting was adjourned at 6:00 p.m. on a motion from Pattison and a second by Garner.

Respectfully submitted,

Marcella M. DeMauro

Marcella M. DeMauro
Secretary

**The Nature Foundation of Will County
Minutes of the March 24, 2021 Regular Meeting
Conducted by Zoom Conferencing and Conference Call**

Treasurer Jim Flax called the meeting to order at 5:01 p.m.

Flax led the pledge to the flag.

Roll was called. Ten Directors were present. A quorum of seven voting Directors was present.

Voting Directors Present: Marcy DeMauro; Ann Dralle; Jim Flax; Ed Garner; Ragan Pattison; Donna Theimer; and Jeff Tuminello.

Non-voting Directors Present: Don Gould; Meta Mueller; and Ralph Schultz.

Others Present: Cindy Harn, Executive Director.

Approval of Minutes

DeMauro motioned to defer approval of the January 27, 2021 minutes to the next Board meeting as a portion of the minutes were not included in the agenda packet. Tuminello seconded the motioned. The motion was approved unanimously.

Reports of Officers

Chairperson's Report - There was no Chairperson's report.

Treasurer's Report

Harn reviewed three financial reports provided in the agenda packet: the Balance Sheet Financial Report (dated February 26, 2021); Quarterly Statement of Activity (dated March 16, 2021); and the Budget vs. Actual Report (dated March 16, 2021). Dralle moved to accept the three financial reports as presented, seconded by Theimer. The motion was approved unanimously.

Harn presented the schedule of bills for the period January 20 – March 17, 2021 as provided in the agenda packet. Harn also reported that \$45,000 was transferred from the checking account to the money market account, and the Foundation's CD was renewed for six months at an interest rate of 0.140% with a renewal date of August 7, 2021. Theimer moved to approve the schedule of bills, as presented, in the amount of \$2,633.20, seconded by Dralle. The motion was approved.

Committee Reports

Fundraising and Projects Committee – Harn reported on the status of the upcoming on-line native plant seminars, and the on-line native plant sale including marketing materials, sponsors, and raffle sale. Harn noted that the first on-line native plant sale is on the same trajectory as previous in-person sale events in terms of the number of sales' tickets; we will sell out of plant material.

Finance Committee Report - There was no Committee report.

Board Development Committee - There was no Committee report.

Old Business

There was no Old Business.

New Business

Approve Grant Awards for the 2021 Restore Will County Land Stewardship Small Grants Program as Presented in Exhibit A

Harn reported that four grant applications were received, reviewed by the Forest Preserve District, and are recommended for funding. Sufficient funds are available. Garner motioned to approve the four grants totaling \$2,408, seconded by Theimer. The motion was approved. Harn also proposed funds be held in reserve for new stewards and the repair of equipment over the next year. Pattison motioned to approve the reserve of up to \$2,000 as recommended, seconded by DeMauro. Motion was approved.

Reports

Harn reported that a Serve Will County Youth Services Grant application was submitted by Eagle Scout Peter Mars to build an 18th century period replica of a flower cart/wheelbarrow for the Isle a la Cache Museum. As this request was received between Board meetings and there were timing issues, Harn administratively approved the grant of \$491.01, which is 75% of the total project cost (\$654.68).

Presentations – None

Comments by Directors - None

Comments by the Public - None

Comments by the Executive Director

Harn reviewed scheduled dates for upcoming programs and events as provided on the agenda. Flax commented that he is a judge in the Foundation-sponsored art show that is currently ongoing at the Plum Creek Nature Center. Thirty-five entries were submitted. You can view the great art pieces created for the show as the nature center is open to visitors.

Next Meeting Dates

The next meeting dates of the Foundation are Wednesday, May 26, and Wednesday, July 28, 2021.

Adjournment

The meeting was adjourned at 5:54 p.m. on a motion from Theimer, a second by Dralle and approved unanimously.

Respectfully submitted,

Marcella M. DeMauro

Marcella M. DeMauro
Secretary

**The Nature Foundation of Will County
Financial Report
Board of Directors Meeting - July 28, 2021**

Balance Sheet - June 30, 2021

Assets	Total
Checking	\$65,476
Money Market	\$112,036
Flipcause Merchant Account	\$13,926
Petty Cash & Raffle Change	\$1,100
Investment - CD	\$75,870
Accounts Receivable	\$0
Gov't Grants Receivable	\$0
Pledges Receivable	\$10,350
<i>Subtotal Current Assets</i>	<u>\$278,758</u>
Total Assets	<u><u>\$278,758</u></u>
<i>Donor Restricted Assets</i>	\$63,886
<i>Unrestricted Assets</i>	\$214,872
Total Assets	\$278,758
Liabilities	
Accounts Payable	<u>\$1,011</u>
<i>Subtotal Current Liabilities</i>	\$1,011
Net Assets	
Total Assets	\$278,758
Total Liabilities	\$1,011
Total Net Assets	\$277,747
Total Liabilities and Net Assets	\$278,758

DETAIL - DONOR RESTRICTED FUNDS**Detail - Donor Restrictions**

Project/Item	Balance Sheet - April 30, 2021	1-Jan-21			Remaining
		Beginning Balance	2021 Paid To Date	Accounts Payable	
Restore Will County Small Grants Program		\$10,148	\$0	\$0	\$10,148
Serve Will County Small Grants Program		\$9,738	\$0	\$0	\$9,738
Nelson/Lily Cache Project - Phase II		\$25,000	\$6,000	\$0	\$19,000
Nelson/Vermont Cemetery Restoration		\$25,000	\$0	\$0	\$25,000
		\$69,886	\$6,000	\$0	\$63,886

DETAIL - LIABILITIES (CAPITAL PROJECTS)

\$0

2021 Capital Project/Program (Unrestricted Funds)	Request	Paid	Accounts
			Payable
Preserve the Moment Photo Contest	\$1,500	\$0	\$0
Willy's Wilderness	\$1,000	\$0	\$0
Sculpting Wild Juried Art Competition	\$1,050	\$867.85	\$0
Woods Walk	\$1,500	\$0	\$0
National Parks Endangered Animals Quilt Exhibition	\$3,000	\$0	\$0
Don't Be a Zombie Exhibition	\$3,700	\$0	\$0
Care & Feeding of Live Animals	\$1,500	\$0	\$0
	\$13,250	\$867.85	\$0.00

Remaining Project Funding**\$12,382****DETAIL - ACCOUNTS PAYABLE**

\$1,000.00	Cynthia Harn	June Consulting Contract
\$11.00	Kavanagh Grumley & Gorbold	Annual Report Filing Fee

\$1,011.00**DETAIL - ACCOUNTS RECEIVABLE****DETAIL - PLEDGES RECEIVABLE**

\$250.00	Natural Resource Management, Inc.	Native Plant Sale Sponsorship
\$10,000.00	JPower USA	Donor: All Persons Interpretive Trail Project
\$100.00	Ann Dralle	Summer Blooms Plant Raffle

\$10,350.00

The Nature Foundation of Will County

Budget vs. Actuals: 2021 Budget - Nature Foundation - FY21 P&L

January - December 2021

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Revenue			
Donations - Unrestricted	10,555.07	10,900.00	344.93
Native Plant Sale	38,900.00	46,000.00	7,100.00
Prior Year Carry Over		174,814.00	174,814.00
Total Revenue	\$49,455.07	\$231,714.00	\$182,258.93
GROSS PROFIT	\$49,455.07	\$231,714.00	\$182,258.93
Expenditures			
Auditing Services	12.99	515.00	502.01
Bank Fees	59.00	59.00	0.00
Capital Projects	6,867.85	28,750.00	21,882.15
Contingency		15,000.00	15,000.00
Contractual Services	3,774.59	9,830.00	6,055.41
Legal Counsel	315.00	1,250.00	935.00
Liability Insurance		1,000.00	1,000.00
Misc. Expenditures		250.00	250.00
Miscellaneous Commodities	13,416.67	24,100.00	10,683.33
Office Supplies	90.46	300.00	209.54
Other Business Expenses	1,687.35		-1,687.35
Other Miscellaneous Service Cost	6,000.00	12,000.00	6,000.00
Postage		150.00	150.00
Projected Carry Over		138,335.00	138,335.00
Uniforms		200.00	200.00
Total Expenditures	\$32,223.91	\$231,739.00	\$199,515.09
NET OPERATING REVENUE	\$17,231.16	\$ -25.00	\$ -17,256.16
Other Revenue			
Interest Income	15.45	25.00	9.55
Total Other Revenue	\$15.45	\$25.00	\$9.55
NET OTHER REVENUE	\$15.45	\$25.00	\$9.55
NET REVENUE	\$17,246.61	\$0.00	\$ -17,246.61

The Nature Foundation of Will County

Quarterly Statement of Activity Summary

January 1 - July 21, 2021

	JAN - MAR, 2021	APR - JUN, 2021	JUL 1-21, 2021	TOTAL
Revenue				
Donations - Unrestricted	9,644.83	910.24		\$10,555.07
Native Plant Sale	6,400.00	32,500.00		\$38,900.00
Total Revenue	\$16,044.83	\$33,410.24	\$0.00	\$49,455.07
GROSS PROFIT	\$16,044.83	\$33,410.24	\$0.00	\$49,455.07
Expenditures				
Auditing Services	12.99			\$12.99
Bank Fees		59.00		\$59.00
Capital Projects		6,867.85		\$6,867.85
Contractual Services	880.87	2,893.72		\$3,774.59
Legal Counsel	315.00			\$315.00
Miscellaneous Commodities		13,416.67		\$13,416.67
Office Supplies	54.38	36.08		\$90.46
Other Business Expenses		1,687.35		\$1,687.35
Other Miscellaneous Service Cost	3,000.00	3,000.00		\$6,000.00
Total Expenditures	\$4,263.24	\$27,960.67	\$0.00	\$32,223.91
NET OPERATING REVENUE	\$11,781.59	\$5,449.57	\$0.00	\$17,231.16
Other Revenue				
Interest Income	7.07	8.38		\$15.45
Total Other Revenue	\$7.07	\$8.38	\$0.00	\$15.45
NET OTHER REVENUE	\$7.07	\$8.38	\$0.00	\$15.45
NET REVENUE	\$11,788.66	\$5,457.95	\$0.00	\$17,246.61

The Nature Foundation of Will County
 Schedule of Bills
 July 28, 2021 Board Meeting

Disbursements & Transfers - March 18 through July 21, 2021

DISBURSEMENTS

Foundation Checking Account: \$65,475.61 (June 30, 2021 Balance)

Type	Disbursement Date	Vendor	Amount	Detail
Debit	4/5/2021	First Midest Bank Credit Card	\$578.30	See Credit Card Detail
Check 1216	4/24/2021	Heather Holm	\$500.00	Native Plant Seminar Speaking Fee
Check 1217	4/29/2021	Creating Sustainable Landscapes, LLC	\$150.00	Drew Lathin Rain Garden Seminar
Debit	5/3/2021	First Midest Bank Credit Card	\$920.34	See Credit Card Detail
Check 1218	5/26/2021	Pizzo Native Plant Nursery	\$12,606.18	Native Plant Material for Spring Sale
Check 1219	5/26/2021	Cynthia Ham	\$2,000.00	March & April Consulting Fee (\$6.35/hour avg.)
Check 1220	5/19/2021	Illinois Department of Revenue	\$1,687.35	Special Event Tax Payment - Native Plant Sale
Debit	6/4/2021	First Midest Bank Credit Card	\$436.06	See Credit Card Detail
Check 1221	6/9/2021	Forest Preserve District of Will County	\$867.85	Capital Project: Sculpting Wild Art Contest Reimbursement
Check 1222	6/9/2021	Pollination Press LLC	\$500.00	Speaker Fee: Heather Holm 6/10/21 Seminar
Check 1223		VOID	\$0.00	Written for incorrect amount
Check 1224	6/9/2021	Cynthia Ham	\$1,000.00	May Consulting Fee (\$7.17/hour avg.)
Check 1225	6/22/2021	Forest Preserve District of Will County	\$6,000.00	Nelson Lily Cache prairie burn-reimburse to FPDWC
Check 1226	6/22/2021	Pizzo Native Plant Nursery	\$356.88	Backordered Native Plant Material for Spring Sale
Debit	6/30/2021	First Midest Bank Credit Card	\$357.71	See Credit Card Detail
Check 1227	7/28/2021	Cynthia Ham	\$1,000.00	June Consulting Fee (\$6.62/hour avg.)
Check 1228	7/28/2021	Kavanagh Grumley & Gorbold	\$11.00	Online file of 2021 Annual Report to Atty General
Total Disbursements			\$28,971.67	

Credit Card Detail

4/5/2021	Mailchimp Email Service - March	\$23.39	
	Adobe Creative Cloud Service - March	\$31.86	
	Canva (Printing-Thank You postcards)	\$49.00	
	Canva (Printing-Native Plant Sale Rack Card)	\$270.00	Native Plant Sales
	Growers Solution Plant Stakes for sales (5Kqty)	\$204.05	Native Plant Sales
		<u>\$578.30</u>	
5/3/2021	Annual Fee	\$59.00	
	Mailchimp Email Service - April	\$32.39	
	Adobe Creative Cloud Service - April	\$31.86	
	Uprinting Bookmark Giveaway (400 QTY)	\$161.68	
	Avery (Labels for plant sale orders)	\$69.06	Native Plant Sales
	CANVA - Plant Sales Rack Card Re-Print (500)	\$145.00	Native Plant Sales
	Avery (Labels for plant stakes)	69.06	Native Plant Sales
	Uprinting Sponsor Banner (72"x24")	52.72	Native Plant Sales
	7 A-Frame Signs	\$231.08	Native Plant Sales
	Ecoenclose (recycled flap/seal bags; 1,000)	\$68.49	Native Plant Sales
		<u>\$920.34</u>	
6/4/2021	4imprint: logo pencils (1000 qty)	\$220.28	
	CANVA - Thank you card (3300 qty)	\$72.50	Native Plant Sales
	Mailchimp Email Service - May	\$32.39	
	Staples - Postcards/velcro for raffle and signs	\$42.95	Native Plant Sales
	Staples - Office supplies (pads, labels,namebadge)	\$36.08	
	Adobe Creative Cloud Service - May	\$31.86	
		<u>\$436.06</u>	
6/30/2021	Adobe Creative Cloud Service - June	\$31.86	
	Mailchimp Email Service - June	\$32.39	
	MoreWithPrint - #10 logo envelopes (2500)	\$293.46	
		<u>\$357.71</u>	

Foundation Money Market Account: \$\$112,036.15 (June 30, 2021 Balance)

Type	Transaction Date	Vendor	Amount	Detail
Interest	3/31/2021		\$3.04	
Interest	4/30/2021		\$2.76	
Interest	5/28/2021		\$2.58	
Interest	6/30/2021		\$3.04	

Total Transactions **\$11.42**

(Interest paid year to date: \$15.45)

Foundation CD: \$75,870.11 (Renewal amount on 2/7/2021)

Initial Deposit (8/8/19)	\$75,000.00	6 months at 2.00%; maturity date 2/7/2020
Payment at Maturity (2/7/2020)	<u>\$756.16</u>	
	\$75,756.16	Renewed: 6 months at .160%; maturity date 8/7/2020
Payment at Maturity (8/7/2020)	<u>\$60.44</u>	
	\$75,816.60	Renewed: 6 months at .140%; maturity date 2/7/2021
Payment at Maturity (2/7/2021)	<u>\$53.51</u>	
	\$75,870.11	Renewed: 6 months at .140%; maturity date 8/7/2021



the Nature Foundation of Will County

MEMORANDUM

To: THE BOARD OF DIRECTORS OF THE NATURE FOUNDATION OF WILL COUNTY

From: Cindy Harn, Executive Director

Date: July 21, 2021

Subject: Authorize Release Funding to the Forest Preserve District of Will County for the 'All Persons Interpretive Trail' Project at Four Rivers Environmental Education Center

Background

The Nature Foundation Board allocated \$13,250 in its 2021 budget which was approved by the Board at its Annual Meeting on December 2, 2020. The \$13,250 in funding is for the following programs/projects that are currently underway:

Willy's Wilderness Web Site for Kids	\$1,000
Sculpting Wild Juried Art Competition	\$1,050
Preserve the Moment Photo Contest	\$1,500
Support for Care & Feeding of Live Animals	\$1,500
National Park Service Endangered Animals Quilt Exhibition	\$3,000
Woods Walk	\$1,500
Don't Be a Zombie Traveling Exhibition	\$3,700
<hr/>	<hr/>
Total Funding	\$13,250

During its budget development, the Board was also made aware of several large enhancement projects scheduled to occur at the Forest Preserve's Visitor Centers in 2021 and beyond, although the scope and funding needs for those projects were still in flux.

Since those discussions, one project has had significant progress: the 'All Persons Interpretive Trail' at Four Rivers Environmental Education Center in Channahon. A copy of the project presentation is attached for your review. The original thought during budget development was that the Foundation would commit to \$10,000 in funding to the Forest Preserve District with the hopes of securing an additional \$10,000 from a corporate partner. Earlier this year, the Foundation met with the Forest Preserve and with a new corporate partner, J-Power USA concerning this project. Director Ragan Pattison was instrumental in making the introductions. Following several meetings, and the receipt of concept plans from the Forest Preserve's project design firm, Taylor Studios, J-Power USA gave a verbal commitment to the Foundation for \$10,000, thus providing a match to the Foundation's \$10,000 commitment, and \$20,000 to the Forest Preserve District for this project.

A formal letter and invoice for their \$10,000 pledge has been sent to J-Power USA. Furthermore, logo and name recognition has been provided to J-Power USA for the Summer Blooms Gathering event, which is one of the Foundation's sources of funding for its \$10,000 commitment to the project. Additionally, native

plant sale proceeds (above event costs) and raffle proceeds are the other sources of funding. At the time of writing, the net proceeds from the plant sales events and associated activities does cover the \$10,000 commitment. Additionally, the Foundation has funding available in its unrestricted assets.

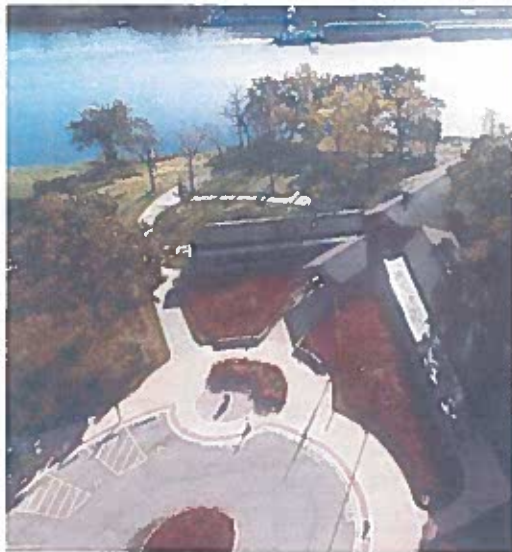
In the coming weeks, the Foundation, Forest Preserve District and J-Power USA will discuss and schedule several events including check presentations and a ribbon cutting when the project is completed later this fall. With the next schedule board meeting not until September 22, 2021, it would be most appropriate to approve allocation of this funding at this board meeting so other planned activities can progress as needed and on schedule. Board members will be notified when the check presentations and ribbon cuttings are scheduled so they may attend and/or speak.

Recommendation

At this time, I am recommending that the Board authorize the following:

1. Allocate funding in an amount up to \$10,000 for the All Persons Interpretive Trail Enhancement Project at Four Rivers Environmental Education Center, and
2. Authorize the release of \$20,000, pending receipt of a gift of \$10,000 from J-Power USA, for the All Persons Interpretive Trail Enhancement Project at Four Rivers Environmental Education Center.

Please contact me should you have any questions.



20-28

**FOREST PRESERVE DISTRICT
OF WILL COUNTY**
ALL PERSONS TRAIL AT FOUR RIVERS
ENVIRONMENTAL EDUCATION CENTER

DETAIL DESIGN
MAY 21, 2021

TAYLOR
STUDIO INC.



ALL PERSONS TRAIL - FOUR RIVERS ENVIRONMENTAL EDUCATION CENTER

- Welcome Kiosk with Name/Logo Recognition
- Five Trailside Stations with Interactive Elements aligned with Universal Design principles
- Integrating system of posts, ropes and other guidance aids along with audio readers guide visitors of all abilities through the experience
- Interpretive emphasis on river, pond and forest habitat and unique wildlife including American White Pelicans and Bald Eagles
- Providing new, nature-based experiences to underserved communities
- Supports the Center's Autism Certification and associated programming

TRAILSIDE STATION OVERVIEW

Welcome Kiosk

Station 1 - American White Pelican

Station 2 - American Bald Eagle

Station 3 - River Habitat

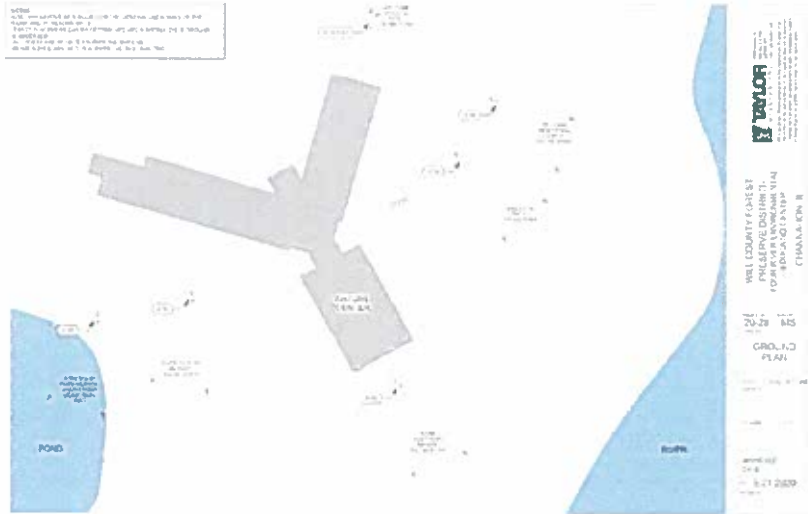
Station 4 - River Wildlife

Station 5 - Forest & Pond Habitats

KEY ACCESSIBILITY FEATURES

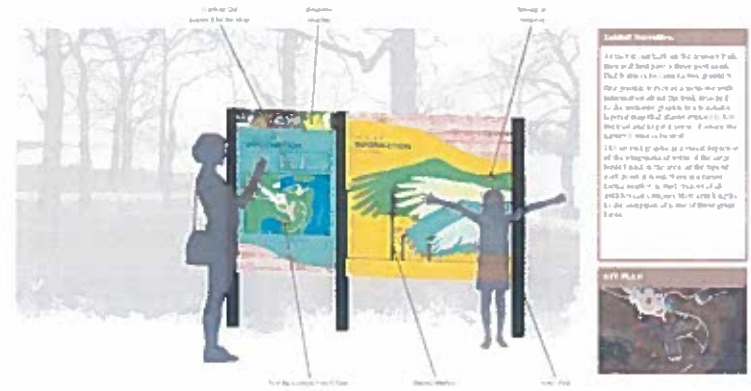
- Meets ADA accessibility guidelines
- Follows Universal Design principles
- Incorporates interactives that support the ideals of an All Persons Trail experience
- Multisensory experiences reinforce learning
- Provides supportive experience in nature for underserved members of the surrounding communities

Notes:
1. All dimensions are in feet and inches.
2. All dimensions are to the centerline of the path.
3. All dimensions are to the centerline of the path.
4. All dimensions are to the centerline of the path.
5. All dimensions are to the centerline of the path.

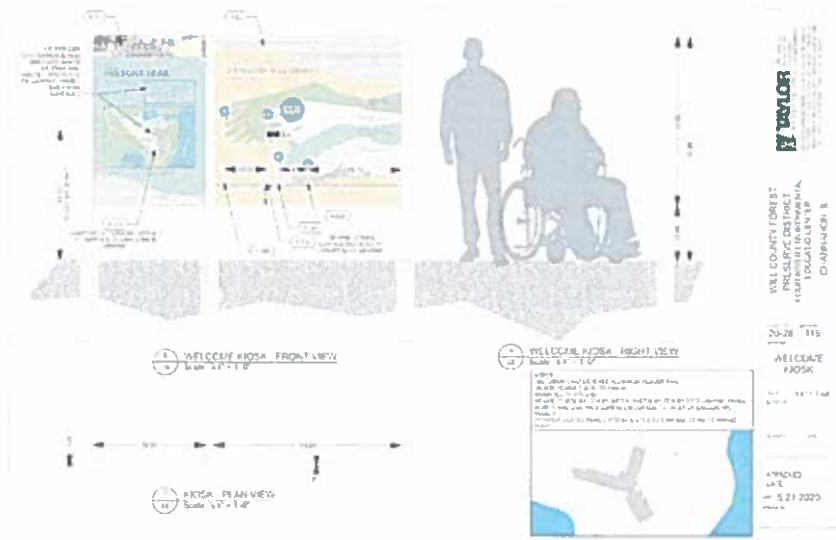


Kiosk with Logo/Name Recognition

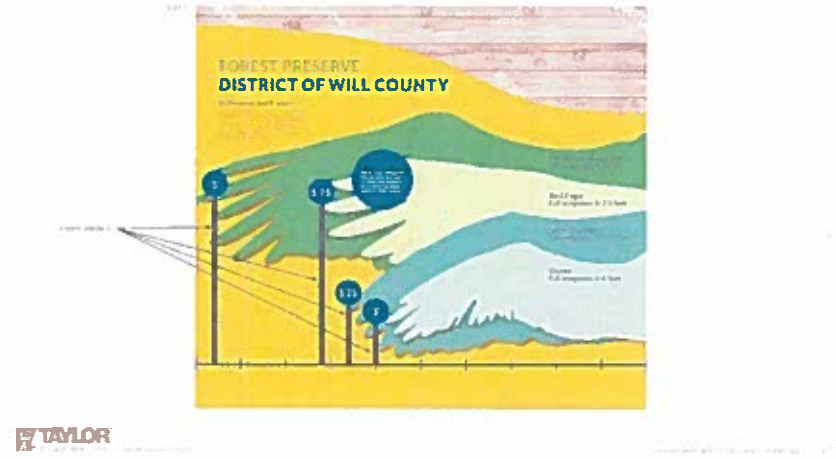
WELCOME KIOSK - DETAIL



GRAPHIC TEMPLATES - WELCOME KIOSK

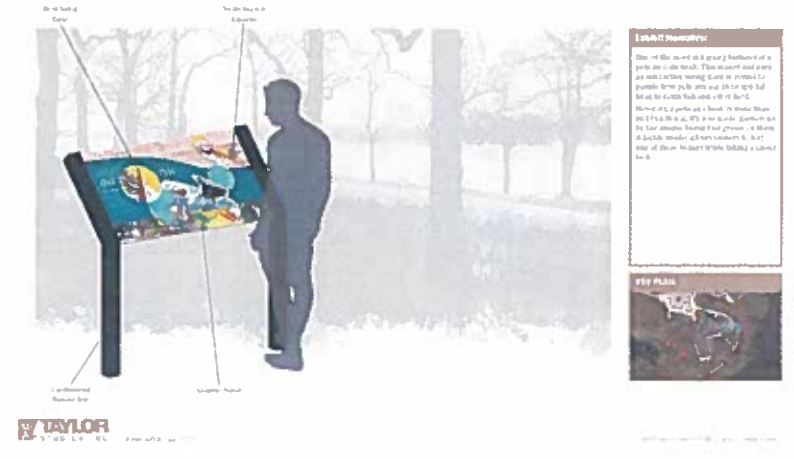


GRAPHIC TEMPLATES - WINGSPAN KIOSK

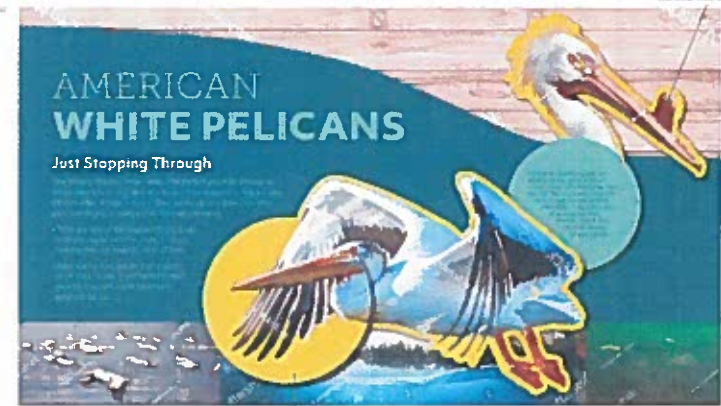
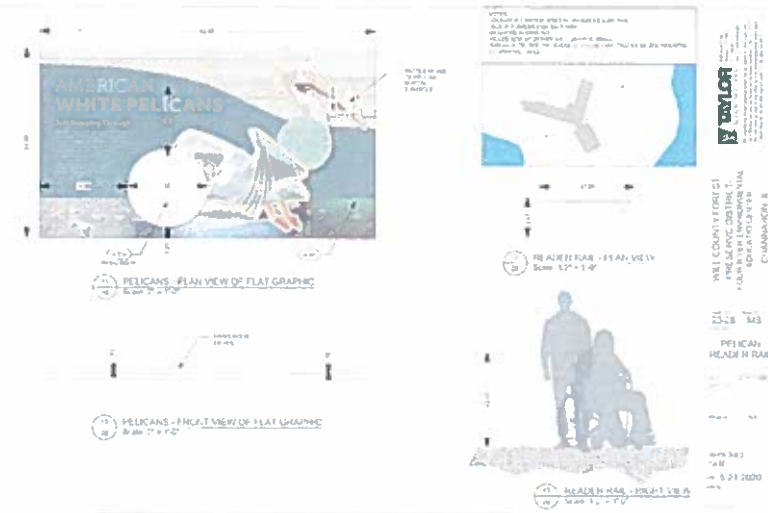


TRAILSIDE STATION 1

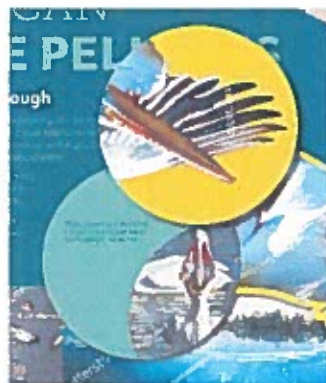
AMERICAN WHITE PELICANS - DETAIL



GRAPHIC TEMPLATES - AMERICAN WHITE PELICAN READER RAIL



GRAPHIC TEMPLATES - AMERICAN WHITE PELICAN SWING DOOR DETAIL



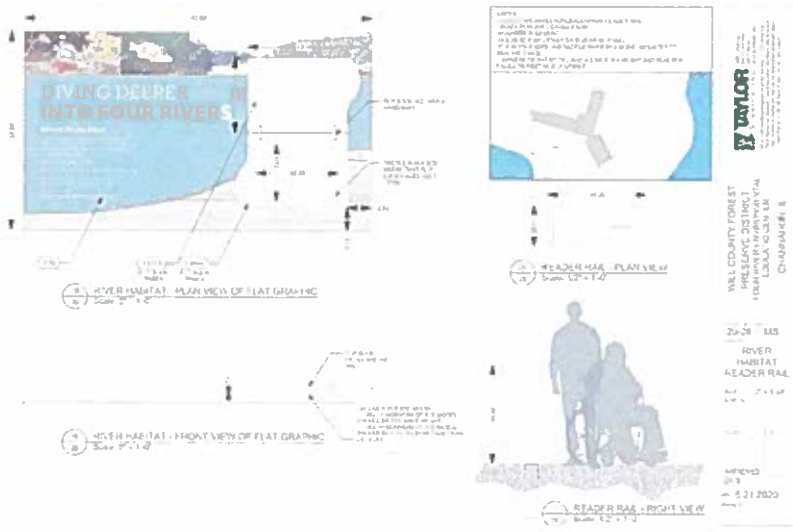
TAYLOR

AMERICAN BALD EAGLES READER RAIL - DETAIL

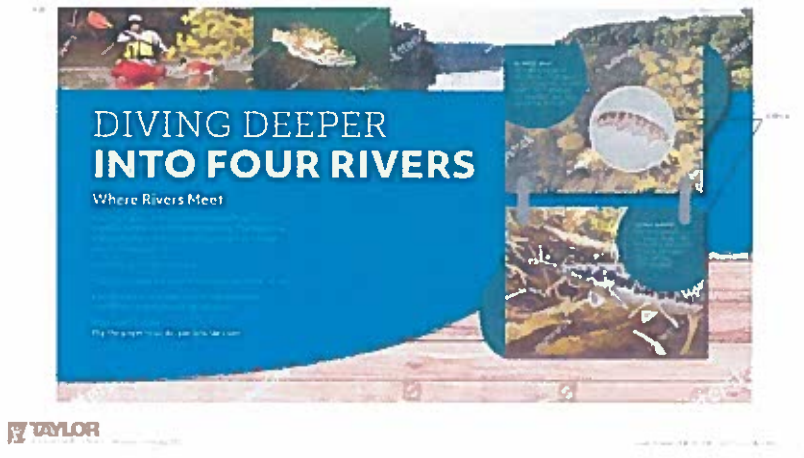
TRAILSIDE STATION 2



TAYLOR



GRAPHIC TEMPLATES - RIVER HABITAT READER RAIL



GRAPHIC TEMPLATES - RIVER HABITAT FLIP BOOK PAGES DETAILS



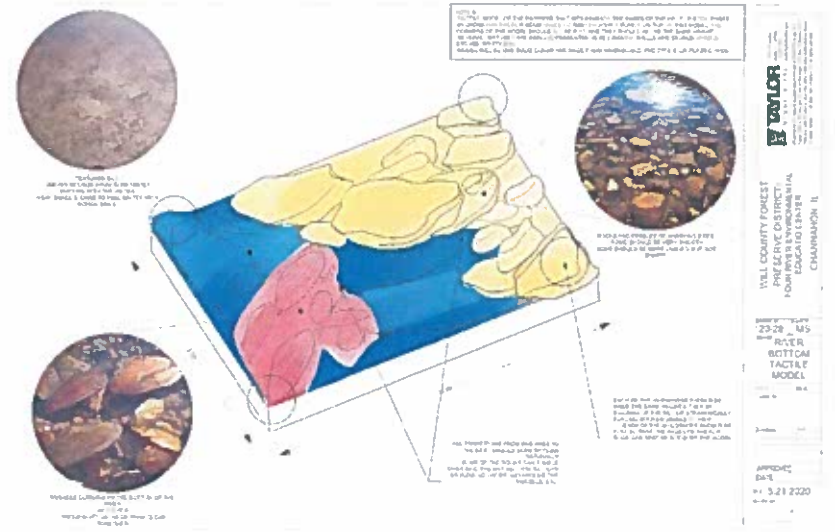
GRAPHIC TEMPLATES - RIVER HABITAT FLIP BOOK PAGES DETAILS



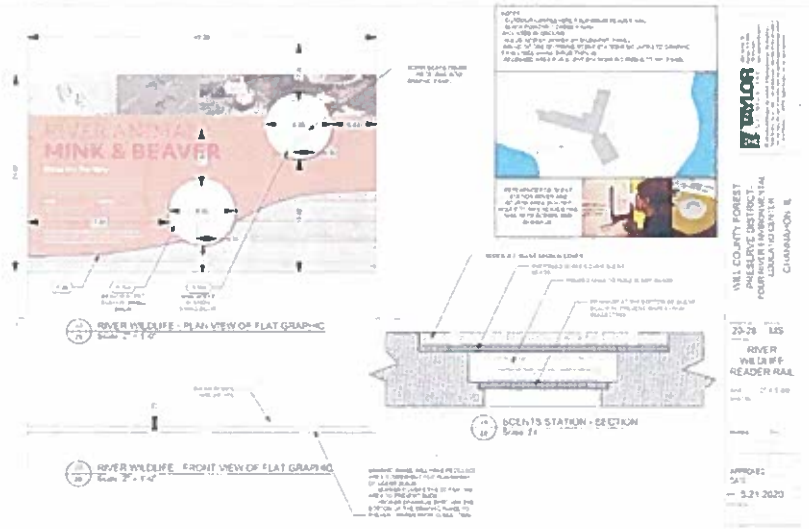
GRAPHIC TEMPLATES - RIVER HABITAT FLIP BOOK PAGES DETAILS



GRAPHIC TEMPLATES - RIVER HABITAT FLIP BOOK PAGES DETAILS



RIVER WILDLIFE READER RAIL - DETAIL

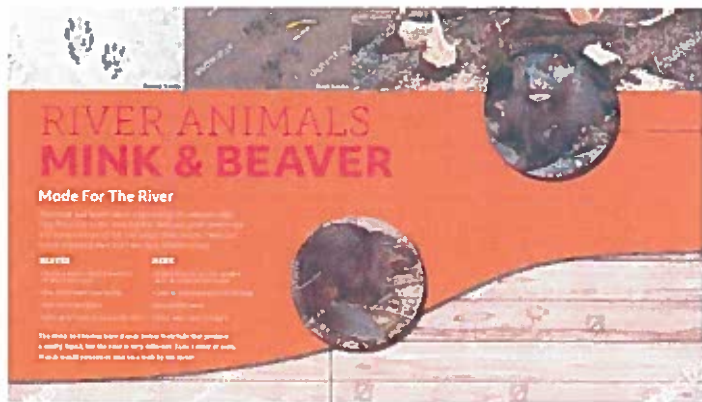


WEL COUNTY FOREST PRESERVE DISTRICT
 FORMATION UNIT
 LUSK VALLEY
 CLAMMATION, E.

2020
 RIVER WILDLIFE READER RAIL

APPROVED DATE
 5.21.2020

GRAPHIC TEMPLATES - RIVER WILDLIFE READER RAIL



GRAPHIC TEMPLATES - RIVER WILDLIFE SCENTS STATIONS DETAIL

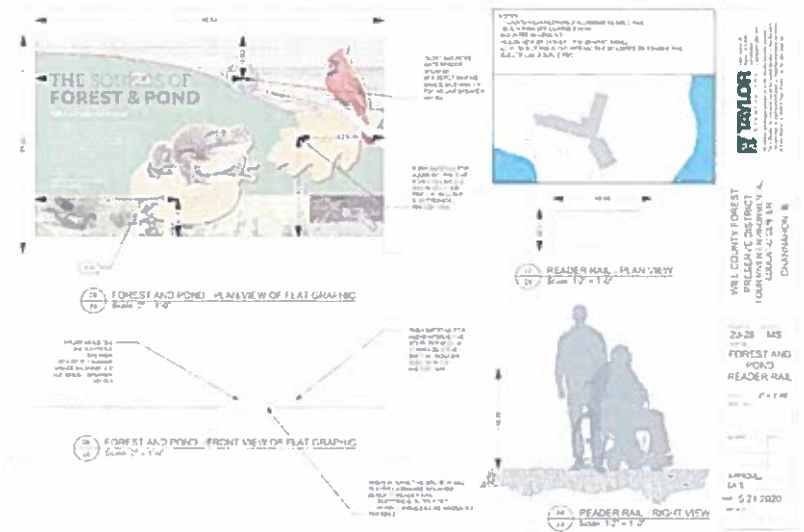


FOREST AND POND HABITATS READER RAIL - DETAIL

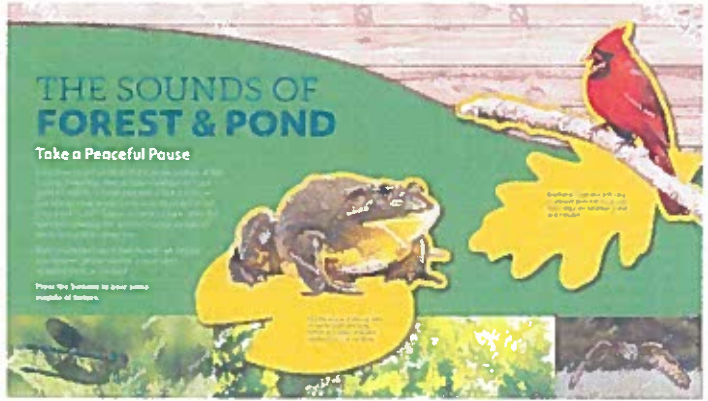


Visual Information:
 The pond is a key feature in the park and is a great place to observe the local wildlife. The pond is a great place to observe the local wildlife. The pond is a great place to observe the local wildlife. The pond is a great place to observe the local wildlife.

KEY PLAN



GRAPHIC TEMPLATES - FOREST AND POND READER RAIL



PROJECT STATUS & NEXT STEPS

- Project is still in conceptual design phase and will remain so until the team and associated partners are satisfied with the project's various elements.
- Forest Preserve team is reviewing the most recent conceptual designs and is meeting to discuss the design in detail. They will identify any design issues that remain to be addressed. Taylor Studios will make the necessary revisions and submit updated concept designs to the Forest Preserve for further review.
- The team is still evaluating a variety of options for the All Abilities Trail's visitor guidance system (posts, rope, railings, tactile and auditory cues, etc.) and will most likely select a combination of guidance strategies that meet the accessibility needs of trail users and also compliment the site and current facility use patterns.
- The project budget, from design to installation, is \$75,000. The project is on budget and installation is expected this year. Exhibit fabrication, including the graphic design for each exhibit is currently estimated at \$40,760 and accounts for just over 50% of the total project cost.



the Nature Foundation of Will County

MEMORANDUM

To: THE BOARD OF DIRECTORS OF THE NATURE FOUNDATION OF WILL COUNTY

From: Cindy Harn, Executive Director

Date: July 21, 2021

Subject: Resignation of Foundation Chair and Information on the Process for Taking Nominations from the Floor to Elect Officer(s) and Fill Any Resulting Vacancies

Background

On March 25, 2021, Harn received notification from the Foundation's current Chair, Jamie Donovan that she was resigning her position as Chair for personal reasons. Donovan was elected Chair at the Annual Meeting on December 2, 2020. Donovan expressed interest in remaining on the Board as a Director.

The following is an excerpt from the Foundation's By-Laws concerning resignations:

Resignations

As per the Foundation's By-Laws, any Officer may resign from office at any time by giving written notice of such resignation to the Chair, or the Vice Chair in the case of resignation of the Chair. The resigning Officer may still remain on the Board of Directors. Any vacancy occurring in any office of the Foundation shall be filled by the Board of Directors.

The Foundation does not have any succession plan or procedure outlined in its By-Laws should the Chair resign his/her duties. Furthermore, this vacancy is outside the Foundation's typical election cycle with elections normally being held at its Annual Meeting.

At this time, the Board of Directors must take action to fill the vacancy of Chair (created upon the resignation of Donovan) and fill any other vacancies in other offices in the event that filling the vacancy of the Chair creates a vacancy in another office.

This process is guided by Robert's Rules of Order and vacancies in any offices can be filled by taking nominations from the floor.

Nominations from the Floor

Robert's Rules of Order provides guidance for taking nominations from the floor. The process will be as follows:

1. Nominations for Chair will be accepted from the floor. In this process, the acting Chair at the meeting calls for nominations from the floor.
2. A member need not be recognized by the chair to make a nomination.
3. A member can nominate himself or herself.
4. The presiding officer can continue presiding, even if he or she is one of the nominees for the office.
5. A member can decline the nomination during the nominating process.

6. No second is required, but members may second a nomination as a show of support.
7. The chair calls for nominations from the floor with the following:
 - a. "Nominations are now in order for the office of Chair of The Nature Foundation of Will County."
8. Members nominate as such:
 - a. "I nominate (insert name)."
9. The chair confirms:
 - a. "(Insert name) is nominated. Are there any further nominations for Chair of The Nature Foundation of Will County?"
10. The chair repeats each nomination in this way until all nominations for the office have been made.
11. When it is apparent that all nominations have been made, the Chair should ask again if there are any further nominations. If there is no response, he/she can declare that nominations for the office of chair are closed, without waiting for a motion to that effect.
12. The same process is followed for all other offices in which there is a vacancy. Nominations for different offices are thus called for in the order in which they are listed in the bylaws. (Chair, Vice Chair, Secretary, Treasurer)

Once all the nominations are made for each office in which there is a vacancy, the meeting Chair may proceed to electing the officers.

Viva-Voce Election

The Foundation's By-laws do not specify the requirement to hold a ballot election. Typically, the Foundation falls under the category of viva-voce elections in Robert's Rules of Order. This method of election is used when an election is not strongly contested, and the bylaws do not require an election by ballot.

When the nominations have ended, the chair repeats the nominations and continues:

As many as are in favor of (insert name) for Chair, say aye. Those opposed, say no. As soon as one of the nominees receives a majority vote, the chair declares him/her elected and no votes are taken on the remaining nominees, if applicable.

This process would continue for each office in which there is a vacancy to fill in the order in which the officers are listed in the bylaws: Chair, Vice Chair, Secretary, Treasurer.

Should you have any questions about this agenda item, please do not hesitate to contact me.

A Marvel Like No Other

I've never known anyone with a more fitting name than the one given to the late **Marvel Davis**, for a marvel is exactly what she was! Marvel lived in the Big Rock area in Kane County her entire life, as did her late husband Harley. John Pierce, one of Harley's ancestors, settled their Big Rock farm in 1836 along the banks of the then-and-still pristine Big Rock Creek, and the property's huge oak trees grew right along with the family.

Devotion to community, family and land were the guiding principles of Marvel's life. She made her career as a schoolteacher, placed all the farmland she owned in Kane County's Farmland Preservation Program, brushed aside the greater fortune being offered to her by developers to sell 155 acres of her land to the Forest Preserve District of Kane County so it would be kept in its natural state and available for public enjoyment, donated a corn crib and nearby family home to the Big Rock Historical Society and the library, stopped the rather lucrative rental of her barns for weddings because she wanted them to be available to local community groups, and a host of other simply astounding generous acts. And as she was widowed early, she was doing this all on her own!

Marvel was a visionary, understanding the importance of clean water and the care of soil in agricultural practices long before these issues were part of the mainstream conservation and food security conversation. She vehemently fought against the Prairie Parkway, and was ever generous with her money, time, and property.

At the suggestion of her attorney, Marvel created a charitable remainder trust with the proceeds from her aforementioned land sale to the Forest Preserve District of Kane County. Charitable remainder trusts are irrevocable structures established by a donor to provide an income stream to the income beneficiary, while the public charity or private foundation receives the remainder value when the trust



Marvel Davis on her beloved Big Rock farm, pictured here and below.

terminates. The trust allowed her to avoid a large tax bill on the sale of the land, and invest the cash for growth. Marvel included The Conservation Foundation in her estate planning, and with her passing last summer, gave a substantial gift through her Charitable Remainder Trust. Marvel's actions in life preserved the natural and historical heritage of the Big Rock area, and her estate gift will allow us to preserve that same heritage throughout our service territory.

The legacy of Marvel and all of the Davis family in Big Rock will carry on as these preserved acres nurture families and help organizations like The Conservation Foundation to carry out our mission for generations to come.

If you are inspired by Marvel's story and interested in learning more about how you can serve your community through estate planning, please call Abby Beck at 630-428-4500, Ext. 135 or email abeck@theconservationfoundation.org.

*By: Jill Johnson
Communications Manager*

